

**HRHA**  
**HAWTHORNE RIDGE HOMEOWNER'S ASSOCIATION**  
Established January 9, 1989  
[www.hawthorneridgeplainfield.com/](http://www.hawthorneridgeplainfield.com/)

**HRHA Board Meeting Minutes: January 30, 2020**

The combined Annual Board Meeting and Bi-Monthly HRHA meeting was held at Plainfield Library. Board members present: Jeremy Burtner, President, Joyce Fillenwarth-Secretary, Dave Mansfield-Treasurer, Kevin Cavanaugh, Carol Hoyt, and John Dininger– Members at Large. Residents in attendance:

**ANNUAL BOARD MEETING**

**New Business**

- 2019 Year End Financial Statement
  - Presented by Dave Mansfield
  - Copies distributed to all attendees
  - Recap of 2019 expenses – highest expenses included:
    - Mowing & Maintenance
    - Improvement to Shelter House Common Area which included redoing of the grass area to promote growth and help to eliminate muddiness of area.
    - Police/Fire Recognition
    - Insurance
  - Year-end balance - \$1,287.11
  - HRHA Delinquent Fees
    - 2 Properties with liens from past year delinquencies
  - Taxes have been filed
  - Motion to approve the year-end financial statement by Jeremy Burtner; second by Kevin Cavanaugh. Approved 6-0-0.
  
- 2020 Budget
  - Presented by Dave Mansfield
  - Copies distributed to all attendees
  - Anticipate revenue of \$19,700 of HRHA Fees
  - Yearly expenses are estimated to be \$16,100.00
    - Improvements to common area of \$1,000.00-removal of dead trees in Shelter House Common Area
    - Police/Fire Recognition \$500.00
    - Welcome Committee \$500.00 (supplies)
  - Motion to accept 2020 Budget as presented by Jeremy Burtner; second by Kevin Cavanaugh. Approved 6-0-0.
  
- 2020 HRHA Due Notices
  - Dave Mansfield will generate to all residents the week of February 2, 2020.
  - Dues will be due by April 1, 2020
    - Delinquent May 1, 2020
  - Payments should be returned to PO Box 881, Plainfield, 46168.
  
- Election of Board Members
  - 14 ballots were received
  - 13 ballots voted yes on renewal of Board Member John Dininger for a three-year term.
  - 13 ballots voted yes on renewal of Board Member Sean Anderson for a three-year term.
  - No new nominations were listed.
    - John Dininger - renewed
    - Sean Anderson - renewed
  
- Architectural Committee Election
  - Current members
    - Kevin Cavanaugh-Director
    - Terry Carr-Member
    - Sean Anderson-Members

- Motion to maintain these members by Jeremy Burtner; second by Carol Hoyt. All Approved 6-0-0.

### Closing of Annual Meeting

Motion to Adjourn Annual Meeting by Jeremy Burtner; second by Dave Mansfield. All approved 6-0-0.  
Meeting closed at 7:12 p.m.

## JANUARY 2020 BOARD MEETING

### New Business

- Election of Officers
  - Re-election of Joyce Fillenwarth as Secretary, Dave Mansfield as Treasurer and Jeremy Burtner as President.
  - Motion to approve by Kevin Cavanaugh; second by Carol Hoyt. All Approved 6-0-0.
- Board Meeting Minutes November 2019
  - Correction to Minutes
    - *Insurance Coverage – Mike Callahan and Dave Mansfield*
    - *Upon recent conversation with HGB agent, learned front entrance marquis, shelter house, playground equipment and fencing are not covered under our policy.*
    - *Option to change policy to a blanket limit with agreed value of \$53,380.00*
      - *Front entrance marquis \$11,240 to \$20,000*
      - *Shelter house, playground equipment, fencing \$22,880 to \$33,380*
    - *Result in annual premium increase of \$310.00.*
    - *Option also to add umbrella coverage of \$1,000,000 at an additional cost of \$539.34*
    - *Motion by Jeremy Burtner to add the umbrella coverage at the cost of \$310.00/annual. Second by Sean Anderson. Approved 6-0-0.*
    - **CORRECTION – last bullet should read “Motion by Jeremy Burtner to add additional coverage of \$310.00/annual.**
    - Motion to approve correction to Minutes by Jeremy Burtner; second by Kevin Cavanaugh. Approved 6-0-0.
  - Common Areas – Mowing and Lawn Maintenance
    - Mike Callahan pursued obtaining bids from contractors for the common area maintenance
      - Fertilization/Weed Control Spraying
        - Lawn Pride will do 7 applications
        - Same contractor as last year – satisfied with results
        - Motion to approve Lawn Pride for the service of fertilization/weed control by Jeremy Burtner; second by Kevin Cavanaugh. Approved 6-0-0.
      - Mowing/Pulling of Weeds
        - 4 bids were received
          - Roy Wilson bid for 32 mows @ \$140.00/each = \$4480.00
          - Park & Lawn bid for 28 mows @ \$105.00 each \$2940.00
          - Martin Kennedy bid for 110 weeks of mowing at \$28.00/wk = \$3080.00
          - Chris Fred bid for \$80.00 per mow as needed plus \$50.00/hour pulling weeds as needed
        - Motion to approve Chris Fred for the services of mowing and pulling of weeds by Jeremy Burtner; second by Kevin Cavanaugh. Approved 6-0-0.
        - Jeremy Burtner will also ask Chris Fred for quote on rolling out ruts in Shelter House Common area.
        - Jeremy Burtner will notify Lawn Pride and Chris Fred of their selection.
  - Trash Remove Assignments for 2020
    - February – Kevin Cavanaugh
    - March – Carol Hoyt
    - April – John Dininger
    - May – Dave Mansfield
    - June – Sean Anderson
    - July – Terry Carr

- August – Joyce Fillenwarth
- Sept – Jeremy Burtner
- Oct – Kevin Cavanaugh
- Nov – Carol Hoyt
- Dec – John Dininger

### **Old Business**

- Welcome Committee Update by Jeremy Burtner for Cindy Callahan
  - Summary was presented as follows:
    - 2016 – 7 purchased homes 1 rented home 8 home visits
    - 2017 – 9 purchased homes 1 rented home 10 home visits
    - 2018 – 23 purchased homes 2 rented homes 26 home visits; 1 home with no formal sale
    - 2019 – 7 purchased homes 1 rented home 8 total home visits
      - 2 homes still need to be visited from sales in 2019 (at time of Board Meeting)
    - 12 volunteers over past 4years in addition to the Callahans.
    - 52 total home visits since the Welcome Committee was initiated in 2016.
    - New resident since November 2019 Board Meeting
      - Brad and Kelly Neutzman WELCOME!
      - Jennifer Anderson-Henry WELCOME!
  - Board truly appreciates all the hard work Cindy Callahan devotes to the Welcome Committee!
  
- Christmas Light Contest 2019 Winners
  - Judging conducted by The Griggs Family first place winner of 2018 contest
  - Winners were:
    - First Place – The Young Family, 6383 QRW
    - Second Place – The Fakes Family, 7886 Austin Ct
    - Third Place – The Fillenwarths, 7896 Fox Run Path
  
- Architectural Committee Update
  - Presented by Kevin Cavanaugh
  - No new requests at this time
  
- 2019 Annual HRHA Events
  - Garage Sale – Saturday, June 13, 2020
  - Yard Contests
    - May 1<sup>st</sup> – Dave Mansfield
    - June 1<sup>st</sup> – Joyce Fillenwarth
    - July 1<sup>st</sup> – Kevin Cavanaugh
    - August 1<sup>st</sup> – Carol Hoyt
    - September 1<sup>st</sup> – Jeremy Burtner
  - Annual Cookout – Chili Cookoff
    - Saturday, October 10, 2020, 6:00 p.m. Shelter House
    - Details to be discussed in future Board Meetings
  - Annual Xmas Light Contest
    - Friday, December 18<sup>th</sup> – Sunday, December 20<sup>th</sup>
    - Judging will be finalized at future Board Meetings
  
- Future HRHA Board Meetings for 2020 – 7:00 p.m.
  - Tuesday, March 10<sup>th</sup> – Location Plainfield Library PENDING
  - Tuesday, May 12<sup>th</sup> – Shelter House
  - Tuesday, July 14<sup>th</sup> – Shelter House
  - Tuesday, Sept 15<sup>th</sup> – Shelter House
  - Tuesday, Nov 10<sup>th</sup> – TBD
  - Thursday, Jan 28<sup>th</sup>, 2020 – TBD

### **Open Discussion**

- Sign has been hung on the dog park fence indicating no motorized vehicles are to in the common areas.

- John Dinger has been asked to use BCC when distributing email blasts to eliminate exposure of residents' emails.
- John Dinger has been asked minutes be distributed in pdf format for ease of viewing on phones.

Motion to Adjourn January Board Meeting by Jeremy Burtner; second by Carol Hoyt. All Approved 6-0-0.  
Meeting concluded at 8:01 p.m.

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